

INFORMATION POLICY

We would like to inform you about the scope and purposes for which we process your personal data, and above all about your rights. According to Art. 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC, Official Journal of the EU, L 119/1 of May 4, 2016 (hereinafter: GDPR), we would like to inform you that:

1. The administrator of your personal data is: "PREWENTA" LLC, 136 Gliwicka Street, 43-190 Mikołów, tel. 32 324 88 50, fax 32 324 88 80

2. The purposes of personal data processing are:

1. sending information and commercial offers to customers, the legal basis is then Art. 6 sec. 1 letter f) in the field of direct marketing or, in the case of potential customers, consent pursuant to Art. 1 letter a) GDPR, however, in accordance with Article 4 of the GDPR, it is also possible to grant consent by expressly authorizing the processing of personal data (an example of which may be handing over a business card allowing the processing of data contained therein for contact purposes);
2. conclusion and performance of contracts between the parties - the legal basis for data processing is art. 6 sec. 1 letter b) GDPR (applies to situations where data subjects are parties to contracts or the Administrator takes actions on the initiative of these persons in order to conclude them);
3. performance of legal obligations incumbent on the Administrator - the legal basis is art. 6 sec. 1 letter c) GDPR, in particular related to the obligation to store accounting documentation resulting from the Accounting Act;
4. the implementation of other goals resulting from the legitimate interests pursued by the Administrator pursuant to art. 6 sec. 1 letter f) GDPR, such as:
 - performance of the contract, if you are not a party to the contract, but act under the authority of the contracting party, direct marketing of the Administrator;
 - establishing, defending and pursuing claims;
 - creating statistics, analyzes and summaries for the needs of the Administrator.

3. Categories of relevant personal data that may be processed in connection with the contract and for its efficient implementation by persons acting under the authority of the parties to the contract, such as: name, surname, position, scope of competence, scope of authorization specified by the contracting party and contact details such as telephone numbers and e-mail addresses, and in cases of the need to identify the rights of a specific person, also the PESEL number or ID card number.

4. The recipients of your personal data may be: Poczta Polska, courier or transport companies, companies providing IT support for the Administrator, the Administrator's business partners, if necessary, also law firms, debt collection companies, and banks.

5. The Data Administrator does not intend to transfer personal data concerning you to third countries and international organizations.

6. The period for which personal data will be stored: within the scope of the concluded contract, for the period until its completion, and after that time for the period required by law or necessary to implement the above-mentioned purposes, and in the case of consent, data processing will last no longer than until it is withdrawn.

7. You have the right to:

- requests from the Administrator to access your personal data;
- requests from the Administrator to correct your data;
- requests from the Administrator to delete or limit the processing of your data, if the Administrator has no legitimate grounds for further processing;
- object to processing;
- transfer your data;
- lodging a complaint to the supervisory body - the President of the Personal Data Protection Office;
- withdrawal of consent to the processing of personal data at any time, if personal data are processed by the Administrator based on the consent as in point 2 a).

8. If the legal basis for processing is a contract, providing data is a condition for concluding a contract, the consequence of not providing data is the inability to conclude or implement it.

9. Based on the data that concerns you, the Administrator will not make decisions in an automated manner, they will also not be profiled on the principles set out in art. 22 GDPR.

10. The source from which the Administrator receives your personal data for contact purposes necessary for the implementation of contracts, in cases where we did not receive them from you, are the parties to the contracts or persons authorized by them to provide them for the purpose of implementing these contracts. If you have provided personal data on persons acting on behalf of parties with whom the Administrator has concluded a contract, in particular persons who are employees or associates, please provide the above information to these persons.