

	SUPPLIER QUALIFICATION SURVEY	 <p>Zał. Nr 2/KP/PREWENTA/09b</p>
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Dear Mrs/Mr

As the part of the Quality Management System in the company „PREWENTA” Spółka z o.o, in accordance to the norm ISO 9001, we are asking you to complete our Supplier Qualification Survey. It would allow us to place your company on our list of qualified suppliers.

All the information collected in this survey will be for our internal use only. In case you have any questions please do not hesitate to contact Mrs Mirela Pasko who is responsible for Quality Management System :

Telephone : +48 32 324 88 60 - 61

Fax : 0048 32 324 88 80

E-mail : m.pasko@prewenta.com.pl

„Please put a cross next to each question or follow the instructions,,

I . Company Details

Name:

Address:

Invoice address :
the same as above

other:

Contact : Tel.

Fax

e-mail

VAT

Registration Date:



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MAIN PRODUCTS/ SERVICES:

Person (name, surname, telephone, e-mail) in your company responsible for :

Sales

Service/ Reclamations

Quality Management System

II. Questions regarding Quality Management System.

1. Do you have a certificate of Quality Management System ISO9001 or any other certificate?
(Please, attach current copy of your certificate).

Yes No

2. Are your products marked with the safety labels ?

Yes No

3. Do your products have the CE marking ?

Yes No

4. Do you have available for each product a manual, conformity statement, attestation, quality certificate ?

Yes No

5. Does exist in your company the process control of deliveries, production and sale?

Yes No

6. Do you have a specific procedure intended to monitor the documents flow ?

Yes No

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7. Do your company perform according to approved organisational structure ?

Yes No

8. Do you create a periodical report on the Quality of all the services/ products offered by your company?

Yes No

9. Do you have developed a reclamation process system for your customers ?

Yes No

10. Do you have developed a reclamation procedure for non-conformed products ?

Yes No

11. Would you allow us to conduct an audit in your company ?

Yes No

12. Are your payment conditions negociable ?

Yes No

.....
(date and company representative signature)

.....
(company stamp)

Thank you for completing the survey.

	<p>SUPPLIER QUALIFICATION SURVEY</p>	<div style="text-align: center;">  <p>ISO 9001 AC 014 QMS</p> </div> <p>Zał. Nr 2/KP/PREWENTA/09b</p>
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III. Supplier evaluation (to be filled in by „Prewenta” Sp. z o.o. only)

YES 1 point

NON 0 point

X:

- 12 – 6 qualified supplier (or supplier that have a Certificate of System Management)
- 5 – 0 non-qualified supplier

Total :

Optionally, an opinion based on the audit or visit at supplier’s company.

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.....
(date, stamp and signature of the auditor)

SUPPLIER ACCEPTANCE: YES / NO* (CROSS OUT THE UNNECESSARY)